

**Galatia Public Library Board Meeting Minutes
November 15, 2016**

The Library Board Meeting was called to order by President, Jerry Davis, at 4:00 pm.

Roll call was taken with the following present: Davis, Dilback, Eaton, Fulkerson, Hunter, and Jackson.

Minutes

A motion was made by Jackson and seconded by Eaton to approve the minutes from the October, 2016 meeting. Motion carried.

Financial Report

A motion was made by Fulkerson and seconded by Eaton to approve the financial report from the October, 2016, meeting. Motion carried.

Director's Report: - November, 2016

B&A Ordinance & Tax Levy have been filed at Hamilton County & Saline County.

1st distribution from Hamilton County (\$1228.67) received and deposited.

November 7 – card making class was a big success. Another one is scheduled for November 14 & December 5.

Receipts & Disbursements taken to \$Saver for publication.

Reminder-4 seats are up for re-election on the library board. See Betty for the form needed. (Davis, Dilback, Eaton, & Fulkerson)

Reminder-Effective January 1,2017, Alice's salary for library clerk & cleaning will be increased from \$10.50 to \$11.00 per hour.

Alan Monroe hopes to have the compilation review available by meeting date.

FYI-A patron recovered their lost keys thanks to the library barcode on their keys.

President's Report: None

Committee Report: None

Unfinished Business:

Discussion on the STEP energy program is postponed until the next Library Board Meeting.

A motion was made by Fulkerson and seconded by Eaton to authorize the transfer of funds to savings when necessary. Motion carried. Legence Bank requires a copy of the minutes from this meeting confirming the authorization to do so. There will be no penalties for the transfer.

The per capita requirements were reviewed.

The following is the answer to meet the Trustees requirements. A motion was made by Jackson and seconded by Eaton to submit this answer. Motion carried.

Trustees: In July 2016, Galatia Public Library District, became a full member of SHARE (Sharing Heartland's Available Resources Equally). This on-line catalog of our library's holdings as well as all other SHARE members is something new for our patrons. Patrons were unable to see our holdings, let alone place holds or renew their items. Now they have that capability.

The following is the answer to the Technology requirements. A motion was made by Jackson and seconded by Fulkerson to submit this answer. Motion carried.

Technology: The EDGE Assessment-Community Value-Benchmark 2.3 – The library provides access to information resources through its website. This benchmark has had the most impact on our library. Previously, we had no website. This was a goal in our EDGE assessment. There were discussions about creating one, but no action was taken. In April 2016, we took the step and began construction of our website.

With the creation of our website, Galatia Library patrons are now able to access our holdings via the on-line catalog. Patrons can see our planned activities. They can see other services the library provides such as a notary service and the ability to check out fishing poles. Our trustees are listed, as well as meeting dates, agenda minutes and library policies. Links to other pertinent sites are provided to our patrons as well. Patrons as well as non-patrons are able to contact us through our website. The creation of our website has made the library a more visible force within the community.

There were no closed session minutes for review.

No issues were brought to attention during the scheduled library walk-thru.

Executive Session: None

Announcements: No December Meeting

Next Agenda:

Next Meeting Date: January 24,2017 **TIME:** 4:00 pm **PLACE:** Galatia Public Library