

## **Galatia Public Library Board Meeting Minutes August 22, 2023**

The Library Board Meeting was called to order by Vice President, Tina Dewey at 5:07 p.m.

Roll call was taken with the following members present: Davis (In & Presiding after roll call {5:10 p.m.}), Richey, Jackson, Dewey, Sisney and Jackson.

A motion was made by Jackson and seconded by Richey to approve the edited minutes from the April board meeting as well as the July 2023 minutes. All approved. Motion carried.

A motion was made by Sisney and seconded by Dewey to approve the budget reports provided by the director. All approved. Motion carried. Financial reports from the auditor will be ready by the September meeting.

### **PRESIDENT'S REPORT:**

#### **Director's Report for:**

1. The Budget Ordinance was reviewed. Jackson motioned to approve the ordinance, and was seconded by Sisney. All approved and motion carried.
2. Director Bennett discussed keeping additional documentation of ordinances as both Saline and Hamilton County could not provide our records. Stamped copies from Saline County were brought to the counties attention through Phil Lenzeni. There has been an issues with mailing the ordinances to Hamilton County as they no longer use fax. We have set up a new system to email copies and call to confirm receipt of originals.
3. Continuing education was discussed but Director Bennett illustrated the need for employee evaluations in order to find the correct direction for any continuing education pursuits.
4. Director Bennett gave the floor over to a local family who wished to formally complain for the treatment received by their son during his visits at the library. The board heard all the complaints and listened to the issues with the utmost seriousness. It was discussed, but with evaluations approaching, the consensus was to review personnel files, library policies and state legal requirements. Then they will use that information, along with the evaluation before any further decisions. Dewey motioned and Jackson seconded that this discussion be tabled until the September board meeting when all of the information can be reviewed. All approved and motion carried.
5. Library calendars with promotional information was reviewed. Dewey motioned and Jackson seconded to purchase some this year and see how they are received. All approved and motion carried.
6. President Davis volunteered to assist Director Bennett with the Changing of the Flags.

**NEW BUSINESS:**

**Executive Session:** None

**Announcements:** None

**Next Agenda:** Tax Levy Ordinance & Closed Session for Employee Evaluations

**Next Meeting Date:** September 26, 2023 **TIME:** 5:00 pm **PLACE:** Galatia Public Library

A motion to adjourn the meeting was made by Jackson and seconded by Richey. All approved. Motion carried.