

Galatia Public Library Board Meeting Minutes October, 2025

The Library Board Meeting was called to order by President, Therese Sisney at 5:03 p.m.

Roll call was taken with the following members present: Dewey, Richey, Jackson, Plasterr and Sisney.

A motion was made by Jackson and seconded by Dewey to approve the minutes from the September 2025 board meeting. All approved. Motion carried.

A motion was made by Richey and seconded by Dewey to approve the September. All approved. Motion carried.

PRESIDENT'S REPORT:

Director's Report for:

1. Positive Pay/Online Banking was discussed due to the theft of the library's Ameren Payment by Check. This stolen and fraudulently cashed check was then used to forge more checks. Plasterr motioned to table the positive pay until the fraud was taken care of. Legence is advising us as to what to do. Jackson seconded. All approved and motion carried.
2. Dewey motioned to end our current account due to the fraud, leaving enough in to cover payments out. Richey seconded and all approved. Motion carried.
3. As Durham was not able to be present, she was contacted via text chain for the next step to mitigate the fraud. Richey motioned and Durham seconded for the following officer positions to be on the account for future monitoring. The officers will be as follows: the President, Vice-President, Treasurer and Assistant Treasurer. The four will comprise the newly created Fraud Committee, and will be the bank's contacts for monitoring the new account. The four will meet at the bank in the morning to begin the process. All approved and motion carried. Account signatures will be kept the same, but the account monitoring and viewing should be accessible to the entire committee.
4. The board and director discussed the vacant board position with two names being mentioned. It was motioned by Jackson and seconded by Richey to appoint Cheryl Fulkerson to the new trustee position. If she decides to vacate the position or not to accept the position, then Laura Ann Pluta will be appointed. All approved and motion carried.
5. The Volunter Policy rewrite was motioned by Jackson to be tabled for this meeting. Plasterr seconded and all approved. The motion carried and the Volunteer Policy will be on the agenda for January.
6. The board rejected the quote from Trades due to cost. It was motioned by Plasterr and seconded by Dewey to seek other quotes. All approved and motion carried.

7. Library staff and a board member participated in Library Crawl to connect with other local libraries, and enhance our own services by learning what works elsewhere. Jackson motioned and Plasterr seconded for the board member to be reimbursed for driving the group (\$65.00). All approved and motion carried.

NEW BUSINESS:

Executive Session: None

Announcements: None

Next Agenda: Volunteer Policy & Positive Pay

Next Meeting Date: January 27, 2026 **TIME:** 4:00 pm **PLACE:** Galatia Public Library

A motion to adjourn the meeting was made by Jackson and seconded by Plasterr at 6:15 p.m. All approved. Motion carried.

Amendment to Director's Report Point 3:

3. As Durham was not able to be present, she was contacted via text chain for the next step to mitigate the fraud. Richey motioned and Durham seconded for the following officer positions to be on the account for future monitoring. The officers will be as follows: the President, Vice-President, Treasurer and Assistant Treasurer. Currently, the positions are held by Therese Sisney (President), Tina Dewey (Vice-President), M. Kay Jackson (Treasurer) and Steve Plasterr (Assistant Treasurer). The four will comprise the newly created Fraud Committee, and will be the bank's contacts for monitoring the new account. The four will meet at the bank in the morning to begin the process. Account signatures will be kept the same, but the account monitoring and viewing should be accessible to the entire committee. All approved and motion carried.