

## **Galatia Public Library Board Meeting Minutes**

### **March, 2026**

The Library Board Meeting was called to order by President, Therese Sisney at 5:03 p.m.

Roll call was taken with the following members present: Dewey, Richey, Durham, Pluta, Plasterr and Sisney.

A motion was made by Dewey and seconded by Plasterr to approve the minutes from the February 2026 board meeting with one grammatical correction. All approved. Motion carried.

There was no financial statement to approve this month, as the move to a new accountant has taken some time. Rick Theidig, the library's new accountant, attended our meeting and gave the board an update on the transition. They are completing our final audits and comptroller's report, and then will begin our statement cycles.

**PRESIDENT'S REPORT:** Rick Theidig, the library accountant, attended the meeting to discuss with the board linking his Quickbooks file to the library account for easy integration for reporting. President Sisney also brought notes from Legence Bank to assist with this decision. Pluta motioned to allow Rick Theidig to link the files once the transfer of funds into the savings account has been completed. Dewey seconded and all approved. Motion carried.

#### **Director's Report for:**

1. Baker and Taylor no longer exist or distribute actual books (now online only), so the Director will research book vendors and bring quotes to the next meeting. As no obvious book vendors offer leasing programs, the Director will explore all options. For the remainder of this fiscal year, Pluta motioned that \$1,000.00 will be used to purchase new releases from Barnes and Noble and Walmart. Dewey seconded. All approve and motion passed.
2. The board discussed investment options after the fraud that occurred this fall. Dewey motioned to move ½ of the money in the checking account into the savings to protect the library assets from fraud. Durham seconded and all approved. Motion passed.
3. Direct deposit was discussed with Rick, as the board had previously voted to allow payroll to be handled in this manner. Rick advised the board that Treasurer Plasterr could handle the signatures required by docuSign instead of timesheet signatures. Rick also advised the board as to the payschedule for circulation staff. There is no need to keep it on the 11<sup>th</sup> and 26<sup>th</sup>, instead implementing a pay schedule of every other Friday for all library staff except the monthly paid cleaner. Dewey motioned to begin handling payroll in this manner beginning next payroll. Richey seconded and all approved. Motion passed.

4. The board discussed positive pay, as IHLS advised us to use this to prevent future fraud. Richey motioned for the library to begin using Positive Pay, and Dewey seconded. All approved and motion carried.
5. Only Jackson still needs to submit her Statement of Economic Interest.
6. Director Bennett brought the interview results to the board for hiring the part time/substitute circulation clerk. Pluta motioned to offer Tammy Cudney the position and Plasterr seconded. All approved and the motion passed.
7. Director Bennett brought a request for a raise for Denise Bond to the board. She has been here several years, and has more responsibilities since the board revised the job descriptions. Plasterr motioned to bring Denise up to \$17.50 an hour and the Director up to \$20.00 (or \$36,400 per year) effective beginning next payroll. Dewey seconded and all approved. Motion carried.
8. Director Bennett brought the board a request for mentorship by the Eldorado Library for Director Bennett. It would entail allowing the Director to assist Eldorado with a specific set of junior high and high school programming on Monday and Wednesdays from 4-7 p.m. through September 2026. Plasterr motioned to allow this mentorship as part of the suggestions reviewed by the board for the Per Capita grant. Pluta seconded and all approved. Motion carried.
9. The Director gave each board member a new bag provided to the library by Totes to Go and Stricklin Funeral Home.

**NEW BUSINESS:**

**Executive Session:** None

**Announcements:** None

**Next Agenda:**

**Next Meeting Date:** April 28, 2026 **TIME:** 5:00 pm **PLACE:** Galatia Public Library

A motion to adjourn the meeting was made by Plasterr and seconded by Pluta. All approved. Motion carried.